



Data Protection & GDPR

Policy

IMS-POL-009

1. Purpose

ENSMART POWER is committed to protecting the privacy and personal data of our employees, customers, suppliers, business partners and all individuals whose information we process.

We are committed to handling personal data lawfully, fairly and transparently, in accordance with the UK General Data Protection Regulation (UK GDPR), the Data Protection Act 2018 and all other applicable data protection legislation.

2. Scope

This policy applies to all employees, contractors, temporary workers, consultants and any person processing personal data on behalf of ENSMART POWER.

It applies to all personal data processed in connection with our business activities, regardless of the format in which the information is held.

3. Our Commitment

ENSMART POWER will:

- Process personal data lawfully, fairly and transparently.
- Collect personal data only for specified, legitimate business purposes.
- Ensure personal data is accurate, relevant and kept up to date.
- Retain personal data only for as long as necessary and securely dispose of it when no longer required.
- Protect personal data through appropriate technical and organisational security measures.
- Respect the rights of individuals regarding their personal information.
- Report personal data breaches in accordance with applicable legal requirements.
- Promote awareness of data protection responsibilities throughout the organisation.

- Continually improve our information management and data protection practices.

4. Responsibilities

Management is responsible for ensuring appropriate resources, procedures and controls are in place to protect personal data and support compliance with applicable legislation.

All employees and anyone processing personal data on behalf of ENSMART POWER are responsible for:

- Handling personal data securely and confidentially.
- Following company procedures relating to data protection and information security.
- Reporting any suspected or actual data breaches immediately.
- Protecting company information and preventing unauthorised access, disclosure, loss or misuse.

5. Monitoring and Review

ENSMART POWER will regularly review its data protection practices, monitor compliance with applicable legislation and update this policy as necessary to ensure its continued effectiveness.

Our Commitment

ENSMART POWER recognises that protecting personal information is fundamental to maintaining the trust of our employees, customers, suppliers and business partners. We are committed to safeguarding personal data and ensuring it is handled responsibly, securely and in accordance with applicable legislation.

Related Documents

- IMS-POL-001 – Company Policy

- IMS-POL-004 – Code of Business Ethics
- IMS-POL-005 – Whistleblowing Policy
- IMS-POL-008 – Information Security Policy
- IMS-PRO – Data Protection Procedure
- IMS-PRO – Data Breach Response Procedure
- IMS-REG – Personal Data Processing Register
- IMS-REG – Data Breach Register

Signed:



Deniz Keskin

Managing Director

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